

# Business Manager – Field Filtering

## Field Filtering

Users can now filter the Job Details screen on Item Type, Supplementary Number and Owners Extras.

The screenshot shows the 'Job Details' screen for 'Quote 3530 - Ronald TAYLOR - SUBARU FORESTER LIMITED - QJE920'. The interface includes a menu bar with 'Customer', 'Vehicle', 'Insurance Data', and 'Job Details'. Below the menu is a toolbar with various icons, including a filter icon (a funnel) which is circled in red. A black arrow points from the filter icon to the 'RR' column header in the table below. The table lists various items with columns for I/T, Item, Description, Hrs/Qty, \$ Value, %, Price/Unit, Part No, X, and A. The 'RR' items are highlighted in pink, while other items are highlighted in yellow or green.

I/T	Item	Description	Hrs/Qty	\$ Value	%	Price/Unit	Part No	X	A
1	RR	BRDDE	R/H/R DOOR D & A & RESKIN	5.00	100.00	0.00	20.00		
2	RR	RBD	REAR B/BAR D & A	1.00	20.00	0.00	20.00		
3	RR	LTL	L/H/R TAIL LAMP	0.20	4.00	0.00	20.00		
4	RR	LTLPL	L/H/R TAIL LAMP PANEL	0.25	5.00	0.00	20.00		
5	RR	N	NECESSARY INNER TRIMS	1.25	25.00	0.00	20.00		
6	RR		L/R DOGGLE MOULD	0.40	8.00	0.00	20.00		
7	RR		L/R W/ARCH RUBBER	0.25	5.00	0.00	20.00		
8	RR		L/R INNER SLAM PILLAR H/WARE	1.00	20.00	0.00	20.00		
9	RR	LSPM	L/H SILL PANEL SKIRT	0.75	15.00	0.00	20.00		
10	RR	LFDHO	L/H/F DOOR H/WARE	2.75	55.00	0.00	20.00		
11	RP	LRDF	L/H/R DOOR FRAME	4.00	80.00	0.00	20.00		
12	RP	LQP	L/H QTR PANEL & W/ARCH	9.00	180.00	0.00	20.00		
13	RP	RBC	REAR B/BAR COVER	2.50	50.00	0.00	20.00		
14	RP		L/R INNER SLAM PILLAR	2.00	40.00	0.00	20.00		
15	PT	LRDIO	L/H/R DOOR IN & OUT	4.29	200.00	0.00	46.65		
16	PT	LQP	L/H QTR PANEL	3.22	150.00	0.00	46.65		
17	PT	RBC	REAR B/BAR COVER	3.00	140.00	0.00	46.65		
18	PT	LDLM	L/H QTR PANEL DOG LEG MOULD	0.86	40.00	0.00	46.65		
19	PT	LRDM	L/H/R DOOR MOULD	1.29	60.00	0.00	46.65		
20	PT	LFDMB	L/H/F DOOR MLD BLEND	0.64	30.00	0.00	46.65		1
21	PT	MM	MIX AND MATCH 2 TONE	0.86	40.00	0.00	46.65		1
22	PT	PR	PROOFCOTE / SEAMSEAL	0.54	25.00	0.00	46.65		1
23	PA	RRDS	L/H/R DOOR SKIN	1	234.60	0.00	234.60		1
24	PA	RRDM	L/H/R DOOR MOULD	1	167.34	0.00	167.34		2
25	PA	RDLM	L/H QTR PANEL DOG LEG MOULD	1	33.66	0.00	33.66		2
26	PA		L/R WHEEL ARCH RUBBER	1	36.44	0.00	36.44		2
27	SB		L/R Q/PNL GLASS---NATIONAL	1	0.00	0.00	0.00		2
28	RPO		UNSEEN DAMAGE ONCE STRIPPED	0	0.00	0.00	0.00		
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To filter the lines, click on a row of the type you want to filter. For example, if you only want to see **RR**, then click on a row with **RR** and then click on the filter button. All rows that are not RR will be hidden

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	I/T	Item	Description	Hrs/Qty	\$ Value	%	Price/Unit	Part No	X	A
1	RR	RRDDR	R/H/R DOOR D & A & RESKIN	5.00	100.00	0.00	20.00			
2	RR	RBD	REAR B/BAR D & A	1.00	20.00	0.00	20.00			
3	RR	LTL	L/H/R TAIL LAMP	0.20	4.00	0.00	20.00			
4	RR	LTLP	L/H/R TAIL LAMP PANEL	0.25	5.00	0.00	20.00			
5	RR	N	NECESSARY INNER TRIMS	1.25	25.00	0.00	20.00			
6	RR		L/R DOGLEG MOULD	0.40	8.00	0.00	20.00			
7	RR		L/R W/ARCH RUBBER	0.25	5.00	0.00	20.00			
8	RR		L/R INNER SLAM PILLAR H/WARE	1.00	20.00	0.00	20.00			
9	RR	LSPM	L/H SILL PANEL SKIRT	0.75	15.00	0.00	20.00			
10	RR	LFDHO	L/H/F DOOR H/WARE	2.75	55.00	0.00	20.00			
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In the example below, if **Supp 1** is highlighted and the Filter button is selected, only rows for **Supp 1** will be displayed.

	I/T	Item	Description	Hrs/Qty	\$ Value	%	Price/Unit	Part No	X	A
20	PT	LFDMB	L/H/F DOOR MLD BLEND	0.64	30.00	0.00	46.65			1
21	PT	MM	MIX AND MATCH 2 TONE	0.86	40.00	0.00	46.65			1
22	PT	PR	PROOFCOTE / SEAMSEAL	0.54	25.00	0.00	46.65			1
23	PA	RRDS	L/H/R DOOR SKIN	1	234.60	0.00	234.60			1
29										
30										
31										